

PENTATHLON GB⁺

EVENT SAFEGUARDING OFFICER

Everyone in Pentathlon has a responsibility to safeguard and protect children, young people and adults at risk. The role of the Event Safeguarding Officer is to be visible, to promote good practice at an event, to be a named point of contact when there are concerns and to understand Pentathlon GB's reporting procedures in case a concern is raised.

ROLE

- To be the first point of contact for Event Organiser, staff, volunteers, athletes, parents/carers where concerns about welfare, poor practice or child/adult at risk abuse are identified
- Implement Pentathlon GB's reporting and recording procedures
- Promote Pentathlon GB's best practice guidance/code of ethics and behaviour throughout the event
- Assist the competition organisers to fulfil their responsibilities to safeguard young people and adults at risk
- Assist the event/ competition organisers to implement its child and adult at risk welfare plan
- Review the Event Risk Assessment and ensure that safeguarding risks are identified, measured and control actions documented
- Ensure confidentiality is maintained
- Be the first point of contact with Pentathlon GB's Safeguarding and Welfare Lead
- Maintain contact details for Duty Children's and Adult Social Care Workers, Police and the Local Safeguarding Children's Board (LSCB) in case of an emergency

EXPERIENCE AND KNOWLEDGE

The Event Safeguarding Officer will have good knowledge about the following:

- Knowledge of Pentathlon GB's policy and procedures related to safeguarding and protecting young people and adults at risk
- Knowledge of the competitions responsibility to safeguard the welfare of children and adults at risk
- Basic knowledge of roles and responsibilities of local statutory agencies (Social Services, Police and LSCB)
- Awareness of equality issues and child protection
- Basic knowledge of core legislation, government guidance and national framework for child protection and adults at risk

SKILLS

- Approachable
- Child-focused
- Basic administration
- Basic advice and support provision
- Good verbal and written communication

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- Maintaining records
- Ability to promote organisations policy, procedures and resources

TRAINING

Event Safeguarding Officer must attend the following workshops which will provide them with much of the background information that is needed for this role:

UK Coaching Safeguarding and Protecting Children workshop
UK Coaching Welfare Officer Training

For more information and support please contact Pentathlon GB's [Safeguarding and Welfare Lead](#)

V1.0
20/01/2025
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